



## **ANNUAL REPORT 2016-17 EXECUTIVE SUMMARY**

The Central Florida Fire Chiefs' Association (CFFCA) serves Fire/EMS agencies throughout the Orange, Seminole, Osceola, and Lake Counties. This geographical area currently consists of 33 agencies. Of these agencies, 24 are active member agencies, including 1 additional agency from outside our 4-county area. As of March 31<sup>st</sup>, 2017, the CFFCA Roster stands at 199 members from a previous year roster of 208 members.

There were 11 monthly meetings held as scheduled with meeting reminders transmitted via e-mail group. The annual CFFCA social luncheon was held at the FFCA Summer Conference in St. Pete with 51 in attendance. The March 2017 business meeting served as an East Central Florida Regional Meeting for the Florida Fire Chiefs Association – hosted by the CFFCA with 71 in attendance. Two [2] CFFCA board members continue to serve as officers on the FFCA Board of Directors providing statewide leadership and very favorable Central Florida representation.

The Board of Directors conducted 10 online Go-To-Meetings throughout the year and 1 on-site annual workshop at the Hilton. The BOD also planned, organized, and held two [2] professional development seminars [Pulse AAR with 88 in attendance and FF Cancer Prevention with 55 in attendance]. No organized social outings were held during the business year.

General Membership Meetings were well attended with all business meetings easily mustering a quorum under the bylaws. An average of 16 agencies and 38 members were present at each meeting which continues to represent a very favorable interest by the membership. There were 10 meeting programs scheduled and presented by guest speakers throughout the year to those in attendance. Our 31 corporate partners continued to remain very active in our monthly meetings by logging 82 visits throughout the business year. Over the course of the year, 157 guests were introduced and welcomed at the monthly meetings, including 25 guest agencies or other associations that were in attendance. Representatives from both the Volusia County Fire Chiefs' Association and the Space Coast Fire Chiefs' Association attended various CFFCA monthly meetings, including other State/Local dignitaries. CFFCA logo coasters were provided to guest speakers and other visiting VIPs.

The 2016 Chief Craig Haun Leadership Award was bestowed upon CFFCA Chaplain Ragan Vandegriff. Other special presentations were made throughout the business year to distinguished members for their honorable services rendered.

The CFFCA web site continues to serve the CFFCA membership as a reliable source of information on the CFFCA, its mission, and activities. The website includes an electronic calendar which allows CFFCA members or other interested parties to view the calendar and auto-set the reminder feature. The website is routinely updated by the Secretary/Treasurer to provide users with the most current information on CFFCA. In addition to the monthly business meetings, electronic e-mail notices were used as the primary means of communicating with the CFFCA membership. The most current minutes of meetings and other pertinent documents (bylaws, strategic plan, BOD minutes, annual report, and Program Power Points) were made available for downloading via the CFFCA web site.

The financial and business profile of the CFFCA remains very solvent with a year-end treasury balance of \$11,449 as of March 31<sup>st</sup>, 2017. Although agency membership was down due to retirements and various agencies reducing staff memberships, the Corporate Partner memberships [1<sup>st</sup> Alarm, 2<sup>nd</sup> Alarm, or 3<sup>rd</sup> Alarm levels] continues to provide a healthy revenue stream in support of our mission. When called upon, several of our partners also graciously sponsor CFFCA seminars and the summer social luncheon to significantly offset the overhead costs of these special venues.

All three (3) strategic plan “focus areas” established by the Board of Directors were used as a business plan guide. Overall, favorable progress was made to meet the majority of these goals.