



**Board of Directors Meeting**  
*Thursday, March 4<sup>th</sup>, 2021*

**Online GTM Conference Call 9:00am – 10:00am**

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President John Miller called the BOD Meeting to order at 9:01 a.m. Under the Bylaws, a quorum was present to hold an official BOD meeting on this date. Both Chief McGrew [outgoing D1 Director] and Chief Watts [incoming D1 Director] were given a warm welcome.

**Board of Directors Present:** President John Miller – Ocoee; Vice President Craig Radzak – Sanford; Orange County Director Matt McGrew – Winter Garden;; Osceola County Director Jim Walls; Lake County Director Mike Swanson – Eustis FD; Immediate Past President Jim White – Winter Park [retired]; and the appointed Secretary/Treasurer Chief Steve Gaston (ret).

**Board Members Absent:** Seminole County Director Frank Cornier – Lake Mary and Retiree Director at-Large Charlie Chapman. Chaplain Spence attendance is optional and was unable to attend. **Guests:** Chief Will Watts, Maitland FRD [Incoming District 1 Director]

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**Secretary/Treasurer Report:**

BOD Meeting minutes of February 4<sup>th</sup>, 2021 were reviewed by BOD. Motion to approve by Chief Radzak, seconded by Chief Walls, and approved by unanimous vote of the BOD. February 11<sup>th</sup> CFFCA General Meeting CANCELLED allowing one additional month for COVID-19 vaccinations,

February 2021 Treasury Report presented to the BOD by the Secretary/Treasurer for review and approval. Motion to approve by Chief White, seconded by Chief Radzak, and approved by unanimous vote of the BOD.

The S/T updated the BOD on the current status of the 2021 membership renewals. It appears by the renewals received that results will be financially favorable and, more importantly, a healthy level of memberships.

Twenty-two [22] new membership applications were received requiring endorsement action by the BOD. Applications were endorsed by the BOD for provisional approval by motion to approve by Chief McGrew, seconded by Chief Swanson, and unanimous vote of approval by the BOD. These provisional memberships will be presented to the full membership for final vote of approval at the first available on-site meeting at the Hilton.

**Committee Reports:**

Fire Legislative – President Miller informed the BOD that Chief Otto Drozd has accepted the appointment as the Fire Legislative Liaison for the CFFCA.

EMS Legislative – Deputy Chief Chris Morton [Maitland FR] fulfills this task function for the association and will resume reports once General Meetings are re-established on site at Hilton.

Professional Development Update – Chief Craig Radzak [VP] oversees this task. If the March 11<sup>th</sup> meeting remains a GO, it will serve as our Installation of Officers and CFFCA Agency Round Table Update. A presentation by the Central Florida Disaster Medical Coalition is tentatively scheduled for the April Meeting program – pending confirmation from Rick Stilp.

Social Committee – Chief Charlie Chapman [District 5 Director] oversees this task. No report due to his meeting absence, but the social outing is currently on indefinite HOLD status due to COVID-19 pandemic and social distancing.

CISM/PEER Support Liaison – Chief Walls [District 3 Director] serves as Board Liaison to the Central Florida CISM/PEER Support Coalition. CFFCA Chaplain Rick Spence also will be in a support capacity to this group under the coordination and leadership of Lieutenant Jeff Oorange – Orlando FD.

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**BOD Meeting Minutes (continued)**  
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**Old Business:**

The Board once again revisited and further discussed the operational business impact of COVID-19 as it relates to the CFFCA meetings and activities. The S/T confirmed that the Hilton Operational Manager has reassured that all precautions will be fully compliant with the CDC COVID-19 and local guidelines.

After discussion, the BOD APPROVED March 11<sup>th</sup> as the association's monthly business meetings restart date. This was based on the S/T report on the recent poll of the agency chiefs to determine their current mindset and favorable support for March as our kick-off meeting on-site at the Hilton. The poll results were very much in FAVOR of March 11<sup>th</sup> as our association's restart date. The S/T will attempt to control attendance [due to limited seating] based on 2 members per agency and 1 per corporate partners. This message will be broadcasted with all meeting reminders.

The S/T reported on the success of using MonkeySurvey for the Election of New Officers by the General Membership. This interim action was needed due to the cancellation of the February business meeting and the bylaws requirement that the election take place in the month of February.

The status of the 2019/20 yearend report and strategic plan review was revisited by the BOD. These functions will be carried out at a BOD workshop in May.

No other Old Business.

**New Business:**

Consent Agenda for March 11<sup>th</sup>, 2021 was presented to BOD by S/T. Motion to approve by [not recorded], seconded by [Not Recorded], and approved by unanimous vote of the BOD. Approved Consent Agenda will be pending General Membership Vote of Approval at the March 11<sup>th</sup> business meeting.

The S/T presented the installation of new officers' process to the BOD for their informational purposes. CFFCA Chaplain Rick Spence will officiate the swearing-in ceremony of the new officers. New officers reminded to wear their Class A uniforms along with Chaplain Spence and President Miller.

The S/T informed the BOD of the new CFFCA Custom Logo Face Masks that were purchased for the BOD Members and All Committee Liaisons. These masks will be handed out at the March 11<sup>th</sup> meeting.

The BOD discussed the FFCA Summer Executive Conference to be held in Panama City. The S/T informed the BOD that the CFFCA luncheon is tentatively scheduled PENDING central Florida attendance due to distance and some agencies still restricted from travel. The BOD will revisit this matter at the April 1<sup>st</sup> BOD Meeting to determine feasibility and cost effectiveness.

A discussion was held in regards to cashless payments using QR Codes and Cash Apps [such as VENMO]. The S/T mentioned that consideration of EventBrite was another option. This matter was deferred to a future BOD meeting or the annual workshop. Chief Watts volunteered his assistance as he is very familiar with VENMO.

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#### **Good of the Order – District Reports**

District 1 [Orange] – Health updates given on current CFFCA members; Vaccine at almost 50% first responder level with MFRD at 75%..

District 2 [Seminole] – SCFC Group Meeting recent presentation on Phone Apps for Vaccine Certification.

District 3 [Osceola] – New Fire Chief at St. Cloud [Jason Miller former DFC] photo and appointment info provided to S/T for website posting.

District 4 [Lake] – No Report.

District 5 [Retirees] – No Report [Not Present].

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Hearing no other official business, President Miller adjourned the BOD meeting at 10:19 a.m. Next BOD meeting will be on Thursday, April 1<sup>st</sup>, 2021 via GTM method.

*Prepared for BOD 03/29/2021*