



Board of Directors Meeting
Thursday, June 4th, 2020

Online Conference Call 9:00am – 10:00am

President John Miller called the BOD Meeting to order at 9:04 a.m. Under the Bylaws, a quorum was present to hold an official BOD meeting on this date.

Board of Directors Present: President John Miller – Ocoee; Vice President Craig Radzak – Sanford; Orange County Director Matt McGrew – Winter Garden; Seminole County Director Frank Cornier – Lake Mary; Osceola County Director Jim Walls; Lake County Director Mike Swanson – Eustis FD; and Immediate Past President Jim White – Winter Park [retired]. The appointed Secretary/Treasurer Chief Steve Gaston (ret) was also present.

Board Members Absent: Retiree Director at-Large Charlie Chapman. **Guests:** None

Secretary/Treasurer Report:

BOD Meeting minutes of May 14th, 2020 were reviewed by BOD. Motion to approve by Chief Swanson, seconded by Chief Walls, and approved by unanimous vote of the BOD. **NOTE:** CFFCA General Meeting of May 14th, 2020 was CANCELLED due to COVID-19 Pandemic and CDC mandates on social distancing and groups settings not being greater than 10 people.

May 2020 Treasury Report was deferred.

Four [4] new membership applications were received requiring endorsement action by the BOD. Motion to approve by Chief Radzak, seconded by Chief White, and approved by unanimous vote of the BOD.

The S/T provided an update on the 2020 Membership Roster with 1-800-Board-Up notification that they would be elevating to 3rd Alarm Status per Joe Washington.

Committee Reports:

All CFFCA programs, meetings, activities, including the COLS-II Symposium were CANCELLED until further notice due to COVID-19 CDC social distancing guidelines and Federal/State/Local Declarations of Emergency "Stay at Home" Orders.

The BOD will continue monthly BOD business meetings via GTM conference call method unless otherwise directed by the Call of the President.

Professional Development Update – ZOOM virtual tele-conference meetings set for June 11th and July 9th in place of on-site General Meetings.

- June 11th – State of the State and Region COVID-19 Update
- July 9th – Best Practices and Lessons Learned – CFFCA Districts 1-4 Reports
- August 13th – RESTART on-site general membership meetings/programs based on COVID circumstances – Program OPEN

Social Committee – TOP GOLD Outing in indefinite HOLD due to COVID-19 social distancing restrictions.

Old Business:

The S/T discussed the operational business impact of COVID-19 as it relates to the CFFCA. He met with the Hilton Operational Manager to discuss their venue operational plans on reopening and safety/health precautions to be taken at future on-site meetings. All precautions are fully compliant with the CDC COVID-19 and local guidelines. August 13th is a GO!

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The S/T provided a copy of a DRAFT FLYER on the June 11th Virtual Tele-Conference along with topics of discussion and speakers. The Board directed to move ahead as the flyer details indicated. Valencia College School of Public Safety will serve as the virtual venue for the tele-conference base of operations.

No other Old Business.

New Business:

Consent Agenda for June 11th, 2020 presented to BOD by S/T. Motion to approve by Chief White, seconded by Chief Radzak, and approved by unanimous vote of the BOD. Approved Consent Agenda will be pending General Membership Vote of Approval once regular monthly business meetings are reinstated.

The S/T presented a “provisional business approvals” concept to the Board since the bylaws do not address business approvals during times of declared emergencies [in this case COVID-19 Pandemic]. A motion was introduced by Chief McGrew, seconded by Chief Radzak to establish “provisional approvals” by the Board on all business transactions and new memberships during times of emergency in lieu of general membership votes of approval. Once normal business is restored, all provisional actions taken by the Board will be reviewed by the membership for the purpose of transparency. Motion approved by unanimous vote of the BOD.

The Board also discussed the feasibility of the 3rd Alarm Partner Showcase during this pandemic situation and recommended, if held, to combine it with the December Corporate Sponsor Appreciation venue.

No other new business

Good of the Order – District Reports

District 1 [Orange] – Winter Garden FR announced the employment of Keith Cartwright [retired Reedy Creek] as their agency’s new Assistant Chief over EMS and Training effective June 15th.

District 2 [Seminole] – No Report

District 3 [Osceola] – No Report

District 4 [Lake] – No Report

District 5 [Retirees] – Not Present

Immediate Past President – Informed the Board that OCFRD had requested Valencia College to remove their agency from future training center master plans. OCFRD will be pursuing its own Training Center.

Hearing no other official business, President Miller adjourned the BOD meeting at 10:23 a.m. Next BOD meeting will be on Thursday, July 2nd, 2020 via GTM method.

Prepared for BOD July 7th, 2020

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